

Adair Rural Fire Protection
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

December 10, 2024

The meeting was called to order at 6:30 p.m. by President Dick Green.

Those present were President, Dick Green, Vice-president, Erin Scott, Fran Harris, Secretary/Treasurer, Becky Merja and Mary Hardenbrook. Others present: Fire Chief, Aaron Harris

MINUTES - The minutes of November 12, 2024, regular meeting were and read by those present. Mary Hardenbrook was added as seconding the vote on the financial report and October replaced August as the date of the minutes of the last meeting.

FINANCIAL STATEMENT – The statement for December 10, 2024, was reviewed by those board members present. A copy is attached hereto.

BILLS – Mary Hardenbrook presented the November 2024 bills. Becky Merja moved to pay the bills and Erin Scott seconded. Payments to the IRS and Oregon Department of Revenue were added for conflagration payroll. The vote was taken ~~all the~~ bills and passed with Dick Green, Erin Soctt, Mary Hardenbrook, and Becky Merja voting to pay the amended bills and Fran Harris abstaining because of the conflict.

CALENDAR ITEM – The yearly calendar was revised at length. Dick Green will bring a copy of the revised document to the next meeting.

7:15 Mike Larkin arrived.

CORRESPONDENCE –Tax and Wealth Management sent a new contract for the payroll. Erin Scott moved to renew the contract for a three-year period. Becky Merja seconded, and the vote passed unanimously by those present.

There were three informational letters from Benton County regarding payments for HERT, and amounts they were withholding for lawsuits with Comcast and Pacific Corp.

COMMITTEE REPORTS – None.

UNFINISHED BUSINESS – The new grievance policy is not ready yet. It will be presented at the next meeting.

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NEW BUSINESS – Resolution 2024-12-01; and Resolution 2024-12-02 Unforeseen Circumstances regarding more money than budgeted for the conflagration fires this summer. Becky Merja moved to pass Resolution 2024-12001, Erin Scott seconded, and the motion passed unanimously by those present. Erin Scott moved to pass Resolution 2024-12-02, Becky Merja seconded, and the motion passed unanimously by those present.

PUBLIC INPUT – None.

STAFF OFFICER'S REPORT – Mike Larking presented his report, and it was read by those present. A copy is attached hereto and by reference made a part herein Becky Merja moved to accept the report, Erin Scott seconded, and the motion passed by all those present.

CHIEF'S REPORT – was presented by Chief Aaron Harris. A copy is attached hereto and by reference made a part hereon. Erin Scott moved to accept the report, Dick Green seconded, and the motion passed unanimously by those present.

The meeting was adjourned at 7:45 p.m.

Respectfully Submitted

Frances I. Harris, Secretary/Treasurer

A handwritten signature in cursive script that reads "Frances I. Harris".