

Adair Rural Fire Protection  
Board of Director's Meeting

Adair Rural Fire Station

Adair Village, Oregon

July 9, 2024

The meeting was called to order at 6:37 p.m. by President Dick Green.

Those present were President, Dick Green, Vice-president, Erin Scott, ~~Vice-president~~ Becky Merja, Fran Harris, Secretary/Treasurer and Mary Hardenbrook. Others present: Chuck Harris, Chief Aaron Harris, Fire Chief, Mike Larkin New Staff Officer and Remington Spencer.

**MINUTES** - The minutes of June 11, 2024, regular meeting were and read by those present. Erin Scott moved to approve the minutes removing Vice-president in front of Becky Merja's name, Becky Merja seconded, and the vote passed unanimously by those present.

The June 25, 2024 minutes of the Budget Hearing were read by those present. Erin Scott moved to approve the minutes, Becky Merja seconded, and the vote passed unanimously by those present.

The June 25, 2024 minutes of the Budget Appropriation meeting were read by those present. Becky Merja moved to approve the minutes, Dick Green, and the vote passed unanimously by those present.

**FINANCIAL STATEMENT** – The statement for July 9, 2024, was reviewed by those board members present. Erin Scott moved to accept the financial report and Becky Merja seconded. A vote was taken, and the vote passed unanimously by those present.

**BILLS** – Mary Hardenbrook presented the June 2024 bills. Becky Merja moved to pay the bills and Erin Scott seconded. The early July 2024 bills were presented. Erin Scott moved to pay the bills, Becky Merja seconded. The vote passed with Dick Green, Erin Scott, Mary Hardenbrook, and Becky Merja voting to pay the bills and Fran Harris abstaining because of the conflict.

**CALENDAR ITEM** – Election of Board Officers. Becky Merja moved to reelect the existing officers, Dick Green seconded and the vote passed unanimously by those present.

Resolution to borrow money. That issue will be discussed again at the August meeting after determining how much money is carried over.

Board meeting  
July 9, 2024  
Page 2

The payment to the SDAO has been taken care of.

**CORRESPONDENCE** – Erin Scott updated us on the Comcast letter from May. Comcast has appealed their tax amount and money is being held back until that is resolved.

**COMMITTEE REPORTS** – Erin Scott has update the policy books and made two of them.

The meeting length policy (02-11-01) still needs to be updated. Erin Scott will present one at the next meeting.

**UNFINISHED BUSINESS** – Dick Green has talked to Nancy Whitcomb. She said she would send him a copy of her presentation but has not done so yet.

The credit cards need to be update to Dick, Fran, and Mary to \$1,200, Aaron to \$15,000.00 and get Mike Larkin a card for \$5,000.00. If this is accomplished Aaron said the Costco Credit card could be eliminated.

**NEW BUSINESS** – Becky Merja said that some of the people in the Soap Creek Prepared group would to get new address markers. Aaron Harris explained that he has a list of some of the people who need them and they can contact him to see if they are on the list. This will have to wait until the rainy season.

A head count was taken for the Fire Conference in November. Fran Harris, Becky Merja, Erin Scott and Dick Green all said they would attend. Dick Green will be taking his partner Julie.

Erin Scott showed us a policy from Philomath for their bill payments.

**PUBLIC INPUT** – None

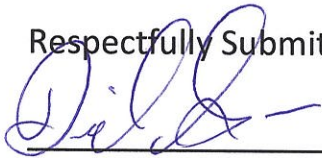
**DISTRICT ADMINISTRATOR'S REPORT** – Presented by Chuck Harris. Becky Merja moved to accept the report, Dick Green seconded and the motion passed unanimously by those present.

Board meeting  
July 9, 2024  
Page 3

**CHIEF'S REPORT** – Was present by Chief Harris, a copy of the report is attached and by reference incorporated herein. Becky Merja moved to accept the report, Mary Hardenbrook seconded, and the motion passed unanimously by those present.

The meeting was adjourned at 7:25 p.m.

Respectfully Submitted



Dick Green, President



Frances I. Harris, Secretary/Treasurer